

**Penallta House,**  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

**Tŷ Penallta,**  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



Chief Executive / Prif Weithredwr

**Anthony O'Sullivan BSc(Eng), MSc, CEng, FICE, FCIHT**

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For all enquiries relating to this agenda please contact  
Helen Morgan (Tel. 01443 864267; Email: [morgah@caerphilly.gov.uk](mailto:morgah@caerphilly.gov.uk))

**Date: 12th September 2012**

Dear Sir/Madam,

A meeting of the **Audit Committee** will be held in **Penallta House/Ty Penallta (Ebbw Room), Tredomen Park, Ystrad Mynach on Wednesday 19th September 2012 at 2.00 p.m.** to consider the matters contained in the following agenda.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'AO'Sullivan'.

**Anthony O'Sullivan**  
CHIEF EXECUTIVE

#### **A G E N D A**

1. To appoint a Chairman and Vice - Chairman for the ensuing year.
2. To receive apologies for absence.
3. Declarations of Interest.
4. To approve and sign the minutes of the meeting held on 7th March 2012 (minute nos. 1 - 7 on page nos. 1 - 4) (copy attached).
5. To receive and consider the following reports:-
  1. Annual Financial Audit Outline 2011/12.
  2. Wales Audit Office - Housing and Council Tax Benefit Improvement Assessment; November 2011.
  3. Progress Update of the Annual Improvement Report Action Plan.
  4. Internal Audit Services Annual Outturn Report 2011/12.
  5. Audit of Financial Statements - to follow.

**A greener place Man gwyrdach**

Correspondence may be in any language or format | Gallwch ohebu mewn unrhyw iaith neu fformat



**Circulation:**

Councillors Mrs. E.M. Aldworth, Mrs. K.R. Baker, D.G. Carter, N. Dix, J.E. Fussell, Mrs. P. Griffiths, D. Havard, Ms. J.G. Jones, Mrs. G. D. Oliver, J.A. Pritchard, R. Saralis

Cabinet Members Councillors Mrs. C. Forehead and K.V. Reynolds

By invitation – Mr. N. Yates

And Appropriate Officers